

BCGA ZONE 3

WOMEN'S COMMITTEE

MANUAL

GUIDELINES OF OPERATIONS

FOR

EXECUTIVE COMMITTEE



Established	March 2005
Revised	November 2005 - passed at Spring Meeting, March 2006
Revised	September 2008— passed at Fall Meeting, October2008



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THE OPERATION OF THE
ZONE 3 BCGA
WOMEN'S COMMITTEE

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SECTION 2

THE GUIDELINES FOR OPERATION OF THE WOMEN'S COMMITTEE OF ZONE 3

I) PURPOSE OF THE COMMITTEE:

The function of this committee shall be in accordance with the guidelines set out in the BCGA Constitution & ByLaws, Sections 8/9 and the Policy Manual for Clubs and Zones.

The Zone Women's Committee will foster and develop the game of golf by promoting good sportsmanship and fair play by the running and supervision of tournaments within the Zone, and by providing a source of reference to all Club Captains in the Zone with regard to Rules, Handicaps, Course Rating and Junior Development.

II) MEMBERSHIP IN THE ZONE

Zone 3 – Fraser Valley

All Clubs within the boundaries of Zone 3 – Fraser Valley shall be eligible to become full voting members upon payment of an annual Levy/membership fee paid to the Zone.

Thereafter, each Club becomes a voting member and as such each Club is entitled to one vote. The Captain or their appointed delegate can carry this vote.

Zone levies are set by the Zone and voted on by the members and are set at an amount per playing member, per year. They are reviewed from time to time and are presently at \$5.00 per member.



III) The Women's Committee Executive:

Recommended positions:

- a) Chair
 - b) Past-Chair
 - c) Vice-Chair
 - d) Secretary
 - e) Treasurer
 - f) Junior Development Chair
 - g) Rules Chair
 - h) Course Rating & Handicap Chair
 - i) Second & Third Teams Chair
 - j) Elected Member to the BCGA Board
 - k) Assistants are to be encouraged for e, f, g, and h above.
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1. Some or all of the above positions should form the executive. As well other positions may be added from time to time as is deemed necessary to complete the Zone workload.
Assistant positions are to be encouraged for positions e) f) g) and h).
 2. Each position is elected for a term of two years. Upon expiry of the term, the assistant is then expected to step into the Chair.
 3. An incumbent can hold the position for more than two years. Every effort is to be made to involve members of the Zone in filling the positions as needed.
 4. Full position descriptions can be found in Section 3 of this manual.
 5. Zone 3 is entitled to elect a Representative to the Board of the BCGA for a term of 2 years. This election is to take place at the Fall AGM. Odd numbered zones will elect their Representative in an odd numbered year.
 6. It is recommended that an invitation be extended to the Zone 3 Men's Committee for a representative to attend the Executive meetings/and or the Captains' meetings or both. It is suggested that this person could be either the Zone 3 elected Men's Representative or the Zone 3 Men's Chair. Other options can be used.



IV) Zone Executive Meetings:

1. The executive shall meet no less than twice yearly in the spring and fall to cover the business items needed to be presented at each the Captains' meetings.
2. The spring and fall meetings shall take place no later than 5 days prior to the Captain/Vice Captain meetings. See V) below.
3. A majority of executive members need to be present to conduct the business of the meeting.
4. The Chair may call for additional executive meetings as needed.
5. The Treasurer will present her budget for the spring Captains' meeting together with the statement of Bank Balance for approval by the Executive.
6. The Junior Development Chair will table her budget for the season for approval by the Executive.
7. All other positions will present their plans for the season for Executive approval.
8. Committees will be formed at the spring executive meeting for the various tournaments to be held by the Zone.
9. Names are to be put forward at the spring or fall executive meetings for members to stand for election to any vacant positions.

V) Captain/Vice Captains' Meetings:

(Also referred to as the Spring Meeting and Fall AGM)

1. A spring meeting is to be held during the month of March, at which time all event information is to be given and all new business for the year is to be announced.
2. The date and location of the fall AGM is to be announced at the conclusion of the spring meeting.
3. A fall AGM is to be held during the month of October (no later than Oct. 31st) at which time all final business for the year will be concluded. The date and location of the spring meeting is to be announced at the conclusion of the fall AGM.
4. Notification of the date and location of the spring and fall AGM meetings at the conclusion of each meeting constitutes a first notice of each meeting.
5. Second notice of a meeting will be mailed to the Clubs no later than 14 days prior to the spring meeting or to the fall AGM.



6. The second notice will include a list of business items to be covered at the meeting including any nominees for election.
7. A quorum for the meeting shall be the registration of 15% of the voting Member Clubs in good standing in person or by proxy.
8. The order of business shall follow the example set down in section 25 of the BCGA Constitution and ByLaws.
9. Minutes of each meeting shall be recorded and circulated to all Clubs within 30 days following the meeting. Minutes shall include the first notice of the date and location of the next meeting.
10. All other items shall be in accordance with the BCGA Constitution and ByLaws, section 25.

VI) The Fall AGM must:

1. Elect or declare by acclamation all executive positions.
2. Elect a Zone 3 Representative to the BCGA Board, in odd numbered years, if required.
3. Or in the case of a resignation, as soon as practicable.
4. Vote on the acceptance of any Motions duly presented for approval.

VII) Reports:

1. At the spring meeting each position will report to the members the upcoming plans for events during the current season.
2. At the fall AGM, each position will report to the members the results of the year's events and award any Zone trophies and prizes.
3. The Treasurer will present the Budget approved by the executive and ask for adoption at the spring meeting. The budget will be forwarded to all attendees in advance.
4. The Treasurer will present the year-end Financial Statement and ask for adoption at the AGM. The Financial Statements will be forwarded to all attendees in advance.
5. All reports shall be filed with the Secretary for attachment with the respective minutes of the meeting to which they apply.



VIII) Executive Expenses:

1. Out of pocket expenses for mileage, phone calls, postage and sundry stationery expenses are to be paid by the Zone.
2. Volunteer expense forms are to be filled out and reviewed by the Treasurer for payment.
3. The BCGA Board sets the recovery rate for mileage. We will maintain the same mileage rate as the BCGA. Every effort will be made to carpool in order to keep these costs at a reasonable level.
4. An annual amount is provided to the Junior Development Chair to run the scheduled events for Junior Girls each season. This amount is to include expenses for the Chair and assistant.
5. Every effort is to be made to ensure that all tournaments run by the Zone do not have deficits. The goal is to have all expenses in this regard covered by the entry fee.

IX) Zone Competitions:

1. The Zone will undertake to schedule the following tournaments each year:
 - a) A series of Zone Junior events run by the Junior Chair, a schedule of which will be announced at the spring meeting.
 - b) Zone Senior Women tournament.
 - c) Second and Third Team Match Play Competition.
2. The Chair will determine the date, location, time of play
3. The Rules Chair will inspect, mark the course and will then set the local rules and conditions of play for each event.
4. In conjunction with Zone 4, Zone 3 will participate in the following tournaments:
 - a) Zone 3 & 4 Women's Amateur
 - b) Zone 3 & 4 Senior Women
 - c) Zone 3 & 4 Four Ball
 - d) First Team Match Play Competition
5. Notice of Zone events will be distributed at the spring meeting and will appear on the Zone 3 website.
6. All other terms of a competition will appear via this notice and website. Guidelines will be determined by the Tournament Committee in charge of each event in conjunction with established traditions of the Zone.
7. The Zone executive will form the operating committee for all tournaments. Assistance will be asked of the Ladies Division of the host club as needed.
8. The Zone 3 & 4 Executive Committee directs rules and guidelines for these combined events. Refer section 7 of this manual.



X) General Rules for Zone Tournaments:

1. Only members of Zone 3 Clubs may play in Zone events.
2. A Zone 3 Club must be in good standing and their dues paid in full for their members to play in Zone events.
3. Members of a certified "Players Group" or "Handicap Service" organization shall be eligible to play in Zone events provided they are a member in good standing.
4. Entries to Zone events will include a current handicap index.
5. Any player whose handicap index has reduced or increased 3.0 or more prior to play in a Zone tournament is to notify the Tournament Chair immediately.
6. All players in Zone 3 events must have a certified Golf Canada handicap index and be Members in good standing of a Zone 3 Member Club or Member Group including Public Players, both adult and juniors, whose current membership status can be confirmed by BCGA staff.

XI) Trophies, Awards and Prizes:

1. Women's Amateur – Zone 3 trophy –presented to the Zone winner at the combined Zone 3&4 Women's Amateur.
2. Senior Women's Amateur – Zone 3 trophy – presented to the Zone winner at the combined Zone 3&4 Women's Senior.
3. Plaques for the winners of Second and Third Teams
4. Dorothy Olive Franklin – provided by BCGA
5. Zone 9/18 Hole Pin Round – provided by BCGA
6. All prizes paid at tournaments will be gift certificates, gift cards or script from the hosting Pro Shop or a Retail facility at the discretion of the tournament chair.
7. It is recommended that a maximum 25% of participants receive a prize.

XII) Zone 3 Team Representatives at B.C. Championships

1. The first and second place winners of the Zone 3 Women's Amateur are asked to represent the Zone at the next level of competition and become the Zone Team.
2. The first and second place winners of the Zone 3 Senior Women's tournament are asked to represent the Zone at the next level of competition and become the Zone Team.
3. A travel subsidy can be paid to XII (1) and XII (2) should the players wish to participate in the B.C. Championships and be the Zone Team. This is paid on a sliding scale depending on the location of the event.



4. If the first or second place winner decline to enter the B.C. Championships, Zone 3 will ask the third place winner to represent the Zone.
5. It is the decision of Zone 3 that they will forgo the Zone Team representation rather than move down further than 3rd place.
6. Full guidelines are outlined in Section 8 of this manual.

XIII) General:

1. The Executive shall be provided with an Identity Member Playing Privilege Card by the BCGA. It is suggested that Member Clubs honor these cards. The privilege shall not be abused. The cards are distributed at the discretion of the BCGA.
See Section 6 of this manual.
2. Finding candidates to fill the executive positions is often difficult. As each position comes available, the Nominating Committee will ask Clubs in alphabetical order to provide a candidate for office.
3. A Nominating Committee shall be appointed as needed.
4. No guideline stated here should in any way contradict the BCGA Constitution as adopted effective March 2008

XIV) Amendments to the Guidelines (Section 2)

1. These guidelines can be amended, changed, deleted or added to by a Special Resolution.
2. The amendments, deletions, changed or additional guidelines shall be circulated to Club members in the form of a "Special Resolution", 14 days prior to the AGM or Special General Meeting where they are to be dealt with.
3. The "Special Resolution" must be passed by a majority of the voting members present or by proxy.



XV) Zone Discipline and Disputes Policy

Policy Statement

It is the policy of Zone 3 that procedures are in place by which disputes or discipline matters can be addressed openly, promptly and fairly.

Policy Implementation

1. The Zone Chair shall have the power to suspend a Member, a Golfing Member, or Rules Official pending a Hearing before a Zone Discipline Committee should the Zone Chair deem the actions of the Defendant warrants the suspension.
2. After the disciplinary procedure described in paragraph one has been taken by the Zone Chair, the Chair must promptly appoint a Zone Discipline Committee and refer to it the matter which is the subject of the disciplinary procedure described in paragraph one.
3. The Zone Discipline Committee must promptly convene a Hearing to consider the suspension.
4. Notice of the Hearing must be given by the Zone Discipline Committee to the Defendant as soon as possible but, in any event, at least 14 days prior to the Hearing and shall state:
 - (a) the date, time and place of the Hearing which shall be determined by the Chair of the Zone Discipline Committee;
 - (b) the details of the suspension;
 - (c) that the Defendant may appear at the Hearing, in person and/or by representative and all other interested parties may also appear at the Hearing in person and/or by a representative;
 - (d) that the Defendant may request that the Hearing be carried out by telephone conference call and all other interested parties may also request that they be heard by a telephone conference call;
 - (e) that the Defendant may request that the Hearing be carried out by written submissions and all other interested parties may also request that they be heard by written submissions.
- 5 The Zone Discipline Committee shall have the power to suspend, or take such action as it deems appropriate against the Defendant for the failure to comply with the Constitution, By-laws and Rules of Golf of Golf Canada, the Association or Zone Constitutions, By- Laws, regulations or policies.



6. Notice of the decision of the Zone Discipline Committee must be given by the Zone Discipline Committee to the Defendant and the Complainant, if any, within seven days of the conclusion of the Hearing.
7. The Defendant may appeal any decision of the Zone Discipline Committee by delivering to the Zone Chair within 21 days from the receipt of the Decision Notice, a notice setting out the grounds for the appeal.
8. The Zone Chair, after receiving the Appeal Notice, shall appoint a Zone Appeal Committee.
9. The Zone Appeal Committee must promptly convene a Hearing to consider the appeal and must give a notice of the Hearing to the Appellant at least 14 days prior to date of the Hearing and, after conducting the Hearing of the appeal, shall have the power to confirm, vary or vacate the decision of the Zone Discipline Committee as it deems appropriate.
10. The Appellant may:
 - (a) appear at the Hearing, in person and/or by representative and all other interested parties may also appear at the Hearing in person and/or by a representative;
 - (b) request that the Hearing be carried out by telephone conference call and all other interested parties may also request that they be heard by a telephone conference call;
 - (c) request that the Hearing be carried out by on the written submissions and all other interested parties may also request that they be heard by written submissions.
11. The decision of the Zone Appeal Committee shall be given in writing to all affected parties within seven days of the Hearing.

Appeals from the Zone Discipline Committee.

12. An Appellant who is not satisfied with the decision of the Zone Appeal Committee may appeal that decision to the Association by delivering a notice of appeal to the President, within 21 days of the receipt of the notice of the decision from the Zone Appeal Committee, setting out the grounds for the appeal. The President shall then appoint an Association Appeal Committee to hear the appeal.



13. The Association Appeal Committee will hear an appeal only on one or more of the following grounds:

- (a) new evidence not used in the Zone Appeals Committee and which may have an effect on the decision;
- (b) irregularities in the proceedings of the Original Hearing which may have caused an unjust decision;
- (c) the decision of the Original Hearing was too severe;
- (d) there is proof to establish that the decision of the Original Hearing was reached in an unjust manner.

14. The Association Appeal Committee, after accepting the appeal, will follow the policy laid out for an Association Appeal Hearing.

15. The Association Appeal Committee shall have the power to confirm, vary or vacate the decision of the Association Zone Appeals Committee as it deems appropriate. The decision of the Association Appeals Committee is final and shall be given in writing to all affected parties within seven days of the Hearing.

Tournament Disputes/Discipline

16. The Chair of the Tournament Committee shall have the power to suspend a Competitor from playing during a Tournament for unsportsmanlike conduct or for the failure of the Competitor to comply, during the Tournament, with the Constitution, By-Laws, Regulations or Policies of the RCGA, Association, or the Zone pending a hearing before the Tournament Discipline Committee.

17. The Tournament Discipline Committee shall immediately convene a hearing into the competitors conduct.

18. Notice of a Hearing must be given by the Tournament Discipline Committee to the Competitor as soon as possible and must state:

- (a) the date, time and place of the Hearing which shall be determined by the Chair of the Tournament Discipline Committee;
- (b) the details of the conduct or failure to comply with the RCGA, the Association, or Zone Constitutions, By-Laws, Regulations or Policies;
- (c) that the Defendant may appear at the Hearing, in person and/or by representative and all other interested parties may also appear at the Hearing in person and/or by a representative



19. The Tournament Discipline Committee shall have the power to suspend, or to take such other action as it deems appropriate against the Defendant.
20. The decision of the Tournament Discipline Committee must be given to the Defendant no later than one the day following the Hearing.
21. The Defendant may appeal the decision of the Tournament Discipline Committee by delivering to the Chair of the Tournament Committee, within 14 days of the receipt of the Decision Notice, an Appeal Notice setting out the grounds for the appeal.
22. The Chair of the Tournament Committee shall, after receiving the Appeal Notice, appoint a Tournament Appeal Committee to hear the appeal.
23. The Appellant may appear at the Hearing, in person and/or by representative and all other interested parties may also appear at the Hearing in person and/or by a representative.
24. After conducting the Hearing of the appeal, the Appeal Committee shall have the power to confirm, vary or vacate the decision of the Tournament Discipline Committee as it deems appropriate and the decision of the Tournament Appeal Committee shall be final
25. The Chair of the Tournament Committee shall notify the Chair of the Zone Dispute and Discipline Committee of the details of any action which results in the suspension of a competitor.



Notice of Suspension from Competition

26. The Zone Disputes and Discipline Committee or the Zone Appeals Committee decision which results in the finding against a Defendant or Appellant will be forwarded to the member's Club.

27. The Zone Disputes and Discipline Committee or the Zone Appeals Committee decision which results in the finding against a Defendant or Appellant will be forwarded to the Chair of the Association Disputes and Discipline Committee.

28. Each Member club shall advise its Zone Committee and the Association in writing of the name, address, expulsion or length of suspension of any of its Golfing Members from competitions.

29. Each Zone Committee shall advise the Association and the Members Club in writing of the name, address and length of suspension of any Golfing Member who is suspended from competition within its Zone.



BCGA ZONE 3 WOMEN'S COMMITTEE

CAPTAIN'S PROXY

I, _____ **AS CAPTAIN**

OF THE _____ **GOLF CLUB**

AM UNABLE TO ATTEND THE SPRING/ FALL AGM (circle one)

TO BE HELD _____ **(enter date)**

AND WOULD LIKE TO APPOINT THE FOLLOWING CLUB

MEMBER AS MY DELEGATE TO VOTE IN MY PLACE:

NAME: _____

POSITION: _____

SIGNED _____
(Club Captain)



SECTION 3 Position Descriptions

CHAIR

Zone 3 Women's Executive Committee

1. Arrange for and book Spring and Fall Executive meetings (usually March and October)
2. Arrange for and book Spring and Fall AGM Captains' meetings (usually March and October following the executive meetings)
3. Arrange for luncheon for all meetings
4. Set the agenda for all meetings
5. Work with the Treasurer to prepare the Budget for each year
6. Chair all meetings for the Executive and Captains
7. Attend meetings on behalf of Zone 3 at the combined Zone 3&4 joint council (usually every September)
8. Book locations for Zone tournaments
9. Chair all zone tournaments or delegate to Vice-Chair
10. Chair combined Zone 3&4 tournaments on a rotation basis with Zone 4
11. Delegate duties to the other executive positions as needed
12. Work with the Zone 4 Men's committee as needed
13. Work with Zone 3 Women's committee on any project of mutual interest and concern
14. Award all trophies and prizes as required at the various events



SECTION 3 Position Descriptions

VICE-CHAIR Zone 3 Women's Executive Committee

1. Attend the Spring and Fall meetings of the Executive
2. Attend the Spring and Fall Captains' meetings
3. Assist the Chair with any tournaments scheduled in the zone
4. Act as Vice-Chair of all tournaments scheduled in the zone including collection of the entry forms, doing the draw, answering any enquiries by phone, email or fax and covering the Registration Desk the day of the events
5. Work with the Chair to shadow and learn the goings-on of the Zone and the BCGA
6. Attend the Zone 3&4 joint council meeting in September
7. Attend the Zone 3 Men's Committee meetings as needed
8. Learn an overview of the following positions to understand the jobs done in these areas: Rules, Handicap, Junior Chair and Course Rating
9. Be able to write and give short reports for meetings
10. Assist the Chair with the preparation of the yearly budget
11. Act as the photographer for all zone events and maintain the Archival material in the Photo album
12. In the absence of the Chair, be able to hold meetings following the Rules of Order



SECTION 3 Position Descriptions

TREASURER

Zone 3 Women's Executive Committee

1. Set up and maintain the Bank account at a convenient location
2. Pay all the bills for the Zone operation in a prompt manner
3. Prepare a monthly reconciliation statement for the Chair
4. Invoice and collect the zone levies
5. Refund any overpayment of levies in late August
6. Assist the Chair in the preparation of the annual budget
7. Attend the registration desk at the Spring and Fall meetings in order to collect any funds needed at that time
8. Present the budget for approval at the Spring Meeting
9. Review and pay Volunteer expenses promptly
10. Advise the Chair immediately if an item is out of budget or exceeding the budget planned
11. Deposit all entries for Zone tournaments
12. Prepare year end financial statement for Fall meeting
13. Work with the Zone 3 Men's Committee treasurer for the spring collection of Zone levies
14. Attend all spring and fall executive and Captains' meetings
15. Assist on site at tournament events if needed
16. For the purpose of withdrawal of funds, along with 2 other Executive members, will have signing authority for cheques. Two signatures will be required at all times



SECTION 3 Position Descriptions

SECRETARY

Zone 3 Women's Executive Committee

1. Record the minutes of the Spring and Fall Executive meetings
2. Record the minutes of the Spring and Fall Captains' meetings
3. Distribute minutes of the executive meetings to all executive members in a timely manner
4. Distribute the minutes of the Captains' meetings to all Zone Captains in a timely manner
5. Send out the Spring and Fall notices to all Clubs at least forty-two (42) days prior to a meeting. Announcement at the end of the Spring and Fall meeting constitutes due notice given for first notice. Ensure you include any attachments or request for paper work to be returned by the Clubs
6. Send out the second notices to all Clubs not less than 7 days (as per BCGA Constitution, article 22.4) including all paperwork mandated by the BCGA By-Laws Article 22.5 before the Zone Committee Annual meeting
7. Attend the registration desk with the Treasurer to check in all Clubs in attendance and notify the Chair of the number of clubs in attendance to ensure a quorum
8. Following the Fall meeting, prepare the Club roster with names, addresses, phone/fax number and email addresses of all clubs in the Zone for the BC office and the Zone executive
9. Following the Fall meeting, prepare the Executive roster for distribution to the BC office and the Zone executive
10. Assist on site at any tournaments if needed
11. Attend the Zone 3&4 Joint Council meeting as Recording Secretary if needed



SECTION 3 Position Descriptions

RULES CHAIR **Zone 3 Women's Executive Committee**

1. Attend the Spring and Fall executive meetings
2. Attend the Spring and Fall Captains' meetings
3. Prepare a report for the Spring meeting outlining the plans for the season with regard to Rules seminars and clinics. Remind all Captains of the new Rules changes
4. Attend the BCGA level 1 & 2 clinics and attain a passing grade in both seminars
5. Attend an RCGA four-day course if there is one available in the area. You do not have to write the exam or be certified by the RCGA (the expense of this course will be covered by the Zone)
6. For all Zone tournaments, complete a course review and write the Local Rules & Conditions of Play for all events
7. Attend all tournaments held in the Zone and act as the on-site Rules official
8. Respond to all enquiries via phone, fax or email regarding the Rules of golf
9. Use the contacts available to you for reference for any Rules decisions that you are aware of
10. Refer any handicap rulings to the Handicap Chair and follow up with the response so that you are aware of the ruling
11. Prepare a report for the Fall meeting advising of the results of the seasons activities from a "Rules" perspective
12. Assist with other tournament duties if needed
13. Be on the lookout for any volunteers who might be good candidates for this position



SECTION 3 Position Descriptions

COURSE RATING/HANDICAP CHAIR **Zone 3 Women's Executive Committee**

1. Attend the Spring and Fall executive meetings
2. Attend the Spring and Fall Captains' meetings
3. Prepare a report for the spring meeting outlining the plans for the season with regard to handicap clinics and courses scheduled for rating. Remind Captains of the requirements to post all games and the need to ensure all "away" games from down south are posted
4. Work with the BC Office and your course rating team to try to ensure that all ratings scheduled for the season are completed
5. Train any new members to the course rating team
6. Respond to all enquiries via phone, fax or email with regard to the RCGA Handicap system and club requirements
7. Advise the Chair of any concerns regarding these enquiries
8. Assist on site at any Zone tournament as needed
9. Prepare a report for the Fall meeting outlining the results of the plans for the season
10. Be on the lookout for any volunteer who might be good candidates for this position



SECTION 3 Position Descriptions

SECOND & THIRD TEAMS CHAIR **Zone 3 Women's Executive Committee**

1. Attend the Spring and Fall executive meetings
2. Attend the Spring and Fall Captains' meetings
3. Supervise the Zone 3 Second and Third Team Competitions by answering all enquiries that come to your attention
4. Refer any concerns from these enquiries to the Chair
5. Ensure the Teams manual is up to date and distributed to all participating Clubs
6. Make up the schedule for 2nd and 3rd Team
7. Arrange for the competition schedule to be distributed to all participating Clubs no later than November 30th of each year
8. Collect all results and correlate, advising the results to all participating clubs as soon as the final games are played
9. Award the Trophy for Second and Third Team to the winning Clubs at the Fall Meeting
10. Assist on site of any Zone tournaments as needed



SECTION 3 Position Descriptions

JUNIOR DEVELOPMENT CHAIR **Zone 3 Women's Executive Committee**

1. Attend the Spring and Fall executive meetings
2. Attend the Spring and Fall Captains' meetings
3. Book and supervise all Junior Girls' Zone events asking for any assistance from other Executive Members as needed
4. Prepare a budget every Spring for approval by the Executive for all events in the Zone for Juniors including prizes and mileage costs to attend tournaments
5. Work with the Zone 3 Men's Junior Committee to try to ensure that all golfing opportunities are available to the Junior girls
6. Work with Zone 4 Junior Development Chair for events that are a joint effort. The responsibilities are to be rotated
7. Assist on site at any Zone tournaments as needed
8. Be available to work with the BCGA Junior Development Committee if called upon
9. Prepare and present a report for the Fall meetings outlining the events in the season
10. Prepare a final statement of account regarding the Junior budget for the year



SECTION 4

MOTIONS IN EFFECT

March 20, 2006

The following motions were moved, seconded, and carried at the Spring Captains/Vice-Captains' meeting:

- 1) Upon the completion of 5 or more years' continuous service and upon retirement from the executive, a gratuity of \$200 will be paid in lieu of a present or gift.
- 2) As the executive needs to represent the Zone at various tournament events around the lower Mainland, shirts will be purchased for the executive as needed.
- 3) Should there be a serious illness or death in the immediate family of an executive member, flowers will be sent on behalf of the zone, not to exceed \$75.00 in cost.
- 4) Team Members reduced to 8 players (Fall 2012)
- 5) Course Rating Chair deemed redundant (Spring 2017)
- 6) Levies increased to \$5.00 (Fall 2018)



SECTION 5

ZONE TOURNAMENT GUIDELINES

FROM THE ZONE 3 GUIDELINES FOR THE OPERATION OF THE WOMEN'S COMMITTEE:

Section 2 X):

IX) Zone Competitions:

1. The Zone will undertake to schedule the following tournaments each year:
 - a) A series of Zone Junior events run by the Junior Chair, a schedule of which will be announced at the spring meeting.
 - b) Zone Senior Women tournament. (Not held since 2017)
 - c) Second and Third Team Match Play Competition.
2. The Chair will determine the date, location, time of play
3. The Rules Chair will inspect, mark the course and will then set the local rules and conditions of play for each event.
4. In conjunction with Zone 4, Zone 3 will participate in the following tournaments:
 - a) Zone 3 & 4 Women's Amateur
 - b) Zone 3 & 4 Senior Women
 - c) Zone 3 & 4 Four Ball
 - d) First Team Match Play Competition
5. Notice of Zone events will be distributed at the spring meeting and will appear on the Zone 3 website.
6. All other terms of a competition will appear via this notice and website
Guidelines will be determined by the Tournament Committee in charge of each event in conjunction with established traditions of the zone.
7. The Zone executive will form the operating committee for all tournaments.
Assistance will be asked of the Ladies Division of the host club as needed.
8. The Zone 3 & 4 Executive Committee directs rules and guidelines for these combined events. Refer section 7 of this manual.
9. Format to these events is by the established precedents set in past years. The Tournament Committee has the responsibility in this regard. Refer to the Tournament booklet from the BCGA and to past files on these events.



"TO PROMOTE & SUPPORT GOLF TO GIRLS, BOYS, WOMEN AND MEN IN BC"

PLAYING PRIVILEGE GUIDELINES

GUIDELINES:

PURPOSE

PROCEDURES

TERMS & CONDITIONS

SPECIAL POINTS

SPECIAL POINTS OF INTEREST:

Playing privileges are honored by many Clubs in BC

Show your appreciation by sending a thank you card to the Club

Demonstrate respect, courtesy and etiquette

Book tee times well in advance

BC Golf Association

Unit 2105

21000 Westminster Hwy

Richmond, BC V6V 2S9

TEL: 604-279-2580

FAX: 604-207-9535

EMAIL: info@bcga.org

PURPOSE & PROCEDURES

The Provincial Playing Privilege Card is to recognize the hard work and commitment of the volunteer members in the development of golf for girls, boys women and men at the local and provincial level throughout British Columbia.

Members eligible for playing privileges have served on the Provincial Board of Directors, Zone Executive Committees or other Committees that have been approved by the Board.

The procedure on the use of the playing card includes the following:

Contact the Club to see if the card will be honoured.

Recommend calling the pro shop at least 24 hours in advance to book a playing time.

Privileges do not include complimentary range balls, power or pull carts, food services, family members, friends or any other non-card holding member.

Follow the local Club rules and regulations and enjoy your game of golf.

Don't forget to send a thank you card to the Club indicating when you played that particular course and your appreciation.

Always demonstrate respect, courtesy and proper golfing etiquette as you are representing your Zone and the BC Golf Association.

The Provincial Playing Privilege Card is limited to one use per course per season for each member, this will help avoid too many demands on any one course. The

Zone Chairs and the BC Office will regulate and monitor the use of the cards and are more than willing to assist if a situation or problem arises.

During certain times of the golf season, some Clubs may not be able to grant you the opportunity to play on their course. Please understand that most courses are usually more than cooperative, but due to circumstances they may be unable to honour your request.

Remember to book tee times at Clubs that are Member Clubs or Member Courses with the BCGA. A full listing is available at www.bcga.org.

TERMS & CONDITIONS

Only individuals registered with the BCGA office as a Director on the Board of Directors, some past presidents, RCGA Governors, Honorary Directors, PNGA representatives and staff will have the opportunity to use the (Green) card throughout British Columbia during their term.

Zone authorized committee members will have use of the (red) card

within their Zone during their term. As well, Past Chairs of a Zone will have use of the playing privilege card for one year only within their Zone.

Permanent staff employed at the BC Office will have restricted use to five times throughout the Province of British Columbia during their employment period.

The "BCGA Privilege Card" is not intended to be used for tournament play or Club activities.





SECTION 7

Zone 3 & 4 Joint Committee /Council

Background:

Under the auspices of the BCLGA the province was divided up onto Districts. In the lower mainland the Districts formed a committee for the purpose of holding joint tournaments which would better utilize the volunteers, reduce the workload of holding such events, and would still accommodate the players who needed a high level of competition. Records go back to 1944 with the name being “City Amateur” and the “City and District Championship.” There is a long tradition of these joint events.

Since the merger of the BCLGA and the BCGA in 2004 the Committee has changed its name from the District 2-5-8- Committee to the Zone 3 & 4 Committee or Council. The function remains the same.

Reference: Guidelines of Operations for Zone 3&4 Committee

Guidelines:

A) The Committee:

- a. Will consist of the Chairs, Vice-Chairs, Junior Chairs and Team Chairs of both Zones, and a Tournament Coordinator.
- b. The Tournament Co-ordinator will act as the Treasurer.
- c. A Secretary from one zone will be called upon to record the minutes.
- d. Additional positions will from time to time be included as is needed to complete the work of the Committee.
- e. The Committee members will rotate based on the term of office required in each zone.

B) Meetings:

- a. Meetings will take place every September to plan for the following year's events.
- b. Additional meetings may be called on a needs be basis.
- c. The meeting will be chaired on a rotation basis between the Chairs of Zones 3 & 4.
- d. Minutes of the meetings will be recorded and distributed to all in attendance.



C) Reports:

- a. Reports will be presented on the Zone activities, on the Team results and on the Tournament results for the past year.
- b. Written copies of the reports will be filed with the recording Secretary.
- c. Financial reports of each tournament held will be presented and reviewed by the meeting

D) Financial:

- a. It is the goal that every joint Zone tournament will not lose money.
- b. Shortfalls, if they happen, will be shared 50/50 with the Zones.
- c. Surpluses, if they occur, will be deposited into the Zone 3 & 4 Committee's Bank account.
- d. Committee travel expenses will be borne by the Zones.
- e. A yearly luncheon will be paid for from the Zone 3 & 4 funds.

E) Tournaments:

- a. Guidelines for the joint tournaments are contained in the Zone 3 & 4 Manual.
- b. The joint tournaments are the Four-Ball, the Women's Amateur and the Senior Women's Amateur.
- c. Chairmanship of these tournaments will be on a rotation basis with each zone helping each other as the need arises.
- d. Tournaments are scheduled on a rotation basis among the 9 private clubs for the Women's Amateur/Senior and Junior Championships.
- e. It is up to each year's Chair to find a place to hold the Four-Ball.
- f. The tournament coordinator will locate a club to hold the first day's event of the Women's Amateur/Seniors'. The second day of play will be at a private club.
- g. A copy of the guidelines is attached.
- h. A copy of the Tournament schedule is attached.



SECTION 8

TRAVEL SUBSIDIES

ZONE 3 WOMEN'S COMMITTEE GUIDELINES:

Zone 3 has a policy of providing a travel subsidy to two players per event to help them participate in the next level of competition and to represent the Zone at that competition.

This applies to the Zone Amateur and Zone Senior Women's events only. The first and second positions at each event will be asked to represent the Zone in the B.C. Championship event. As such these two players form a Team for a competition within the major competition.

The BCGA holds the B.C. Championships throughout the province on a rotation basis to give as many clubs as possible an opportunity to showcase their golf course.

B.C. Championships usually involve a minimum of one practice round (sometimes included and sometimes at a reduced rate) and three days of competition. Travel to various parts of the province for a championship involves extra expenses beyond the entry fee. In order to encourage zone representation this subsidy was created.

The player is not asked to provide the Zone with any receipts for use of the funds. However, the following conditions apply:

1. The player has a confirmed entry into the B.C. event
2. The player is listed in the draw for the first 2 days.
3. The player registers on the first day of play.
4. The player plays at least the first 2 days of the event.
5. Barring any exceptional circumstances, failure to comply with items 1 thru 4 would result in the player returning the funds.
6. A letter will be sent to the player with the above conditions outlined and a cheque from the zone enclosed.
7. Encashment of the cheque is the player's agreement to the conditions placed on using the subsidy. At present (2004) the maximum subsidy is \$400. This amount is on a sliding scale depending where the event is held. Each year the Executive will decide what amount the subsidy will be based on the distance to travel. Any changes to the maximum amount will be advised by the BCGA.

A sample letter follows:



12345 Your Street
Your Town, B.C.
V1V 3X4

The date

Name and address

Of recipient

Dear

I would like to extend our congratulations to your on placing In the Zone 3 Women's Amateur (**or whatever event**) held at on

As such, this entitles you to an entry to the B.C. Women's Amateur (**or whatever event**) to be held at

As part of this tournament, there will be a team event. We are asking you and to represent us as our Zone 3 Team.

As you have confirmed that you will be going as our representative, we enclose a cheque in the amount of \$..... as a travel subsidy to help cover some of the expenses involved in making this trip.

You are not asked to provide us with any receipts for your use of these funds. However, the following conditions are placed on your acceptance and encashment of the subsidy:

1. That you have confirmed with the BC office your entry.
2. That you are listed in the draw for the first two days of play.
3. That you check –in with registration on the first day.
4. That you play at least the first 2 days of the event.

Barring any exceptional circumstances, failure to comply with all of the above could result in your returning the funds to the Zone. Encashment of this subsidy is your agreement to the above conditions.

Thanks for participating and the best of luck to you.

Yours truly



SECTION 9

**EXECUTIVE LIST:
BCLGA DISTRICT 8**

1984

Levies \$1.00

Chairman:	Joan Hudson
Vice Chair:	Diane Davies
Secretary:	Connie Theroux
Treasurer:	Joan Olstrom
Rules & Hdcp:	Gerry Abrams
Course Rating:	Helen Toulus
Junior Development:	B.J. Lawrence
2 nd Team:	Marg Norman
3 rd Team:	Marg Webb

1985

Chairman:	Diane Davies
Vice Chair:	Carrie Miller
Secretary:	Waleen Stoops
Treasurer:	Joan Olstrom
Rules & Hdcp:	Gerry Abrams
Course Rating:	Claire Pratt
Junior Development:	B.J. Lawrence
2 nd Team	
3 rd Team	

1986

Chairman:	Carrie Miller
Vice Chair:	June Hipwell
Secretary:	Waleen Stoops
Treasurer:	Joan Olstrom
Rules & Hdcp:	Gerri Abrams/ Fumi Limmoli
Course Rating:	Claire Pratt
Junior Development:	Helen Hamade
3 rd Team	Cathy Bogart



1987

Chairman:	Carrie Miller
Vice Chair:	June Hipwell
Secretary:	Waleen Stoops
Treasurer:	Joan Olstrom
Rules & Hdcp:	Gerry Abrams
Course Rating:	Claire Pratt
Junior Development:	Helen Hamade
3 rd Team:	Cathy Bogart

1988

Chairman:	June Hipwell
Vice Chair:	Waleen Stoops
Secretary:	Lynda Jaheny
Treasurer:	Joan Olstrom
Rules & Hdcp:	Phyllis Morton
Course Rating:	Claire Pratt
Junior Development:	Helen Hamade
3 rd Team:	Kaye McLean

1989

Chairman:	June Hipwell
Vice Chair:	Waleen Stoops
Secretary:	Lynda Jaheny
Treasurer:	Joan Olstrom
Rules & Hdcp:	Phyllis Morton
Course Rating:	Claire Pratt
Junior Development:	Helen Hamade
3 rd Team:	Kaye McLean



WOMEN'S COMMITTEE ZONE 3

1990

Chairman:	Waleen Stoops
Vice Chair:	Cathy Black
Secretary/Treasurer:	Mary Bossenberry
Rules & Hdcp:	Arlee Larson
Course Rating:	Claire Pratt
Junior Development:	Helen Hamade
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Kaye McLean

1991

Chairman:	Waleen Stoops
Vice Chair:	Cathy Black
Sec/Treasurer:	Margaret Hansen
Rules & Hdcp:	Arlee Larson
Course Rating:	Helen Hamade
Junior Development:	Lee Ashby
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Kaye McLean

1992

Chairman:	Cathy Black
Vice Chair:	Gerry Gartside
Secretary:	Win Kelly
Treasurer:	Magaret Hansen
Rules & Hdcp:	Lil Donaldson/ Gayle Fisher
Course Rating:	Kaye McLean/ Helen Hamade
Junior Development:	Lee Ashby
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein

**1993**

Chairman:	Cathy Black
Vice Chair:	Gerry Gartside
Secretary:	Margaret Hansen
Treasurer:	Elena Hale
Rules & Hdcp:	Gayle Fisher/ Louise Tennant
Course Rating:	Kaye McLean/ Helen Hamade
Junior Development:	Pat Nicholson
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein

1994

Chairman:	Cathy Black
Vice Chair:	Sigrum Kelley
Secretary:	Margaret Hansen
Treasurer:	Elena Hale
Rules & Hdcp:	Gayle Fisher/ Louise Tennant
Course Rating:	Kaye McLean/ Helen Hamade
Junior Development:	Pat Nicholson
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein

1995

Chairman:	Sigrum Kelley
Vice Chairman:	Vera Woodthorpe
Secretary:	Margaret Hansen
Treasurer:	Elena Hale
Rules:	Gayle Fisher/ Cathy Black
Course Rating/Hdcp:	Helen Hamade/ M. Mathieson
Junior Development:	Pat Nicholson
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein



WOMEN'S COMMITTEE ZONE 3

1996

Chairman:	Vera Woodthorpe
Vice Chair:	Cathy Bogart
Secretary:	Margaret Hansen
Treasurer:	Elena Hale
Rules:	Cathy Black
Course Rating/Hdcp:	Marilyn Mathieson/ Cory Dustin
Junior Development:	Pat Nicholson
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein

1997

Chairman:	Vera Woodthorpe
Vice Chair:	vacant
Secretary:	Margaret Hansen
Treasurer:	Cory Dustin
Rules:	Cathy Black/ Joanne Kozenko
Course Rating/ Hdcp:	Marilyn Mathieson
Junior Development:	Pat Nicholson
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein

1998

Chairman:	Vera Woodthorpe
Vice Chair:	Ruth Storms
Secretary:	Margaret Hansen
Treasurer:	Cory Dustin
Rules:	Cathy Black/ Marlene Dance
Course Rating/Hdcp:	Marilyn Mathieson
Junior Development:	Pat Nicholson
1 st & 2 nd Team:	Jossie Chapple
3 rd Team:	Marge Kirstein



WOMEN'S COMMITTEE ZONE 3

1999

Chairman:	Ruth Storms
1 st Vice Chair:	Lynne Hartwig
2 nd Vice Chair:	Marlene Dance
Secretary:	Margaret Hansen
Treasurer:	Angie Desormeaux
Rules:	Marlene Dance
Course Rating/Hdcp:	Marilyn Mathieson
Junior Development:	Pat Nicholson
3 rd Team:	Diane Williams
1 st & 2 nd Team (District 2)	Joan Barter

2000

Levies \$4.00

Chairman:	Ruth Storms
1 st Vice Chair:	Lynne Hartwig
2 nd Vice Chair:	Marlene Dance
Secretary:	Sharon Bettesworth
Treasurer:	Angie Desormeaux
Rules:	Marlene Dance/ B. Gordon
Course Rating/Hdcp:	Marilyn Mathieson/ D. Jacobson
Junior Development:	Pat Nicholson
3 rd Team:	Diane Williams
Other Teams Rep:	Joan Barter

2001

Chairman:	Lynne Hartwig
Vice Chair:	Marlene Dance
Secretary:	Sharon Bettesworth
Treasurer:	Angie Desormeaux
Rules:	Marlene Dance/ B. Gordon
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Pat Nicholson
3 rd Team:	Diane Williams
Other Teams Rep:	Joan Barter



WOMEN'S COMMITTEE ZONE 3

2002

Chairman:	Lynne Hartwig
Vice Chair:	Marlene Dance
Secretary:	Sharon Bettesworth
Treasurer:	Carol Romanda
Rules:	Marlene Dance/ M. McKay
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Pat Nicholson
3 rd Team:	Diane Williams
Other Teams Rep:	Joan Barter

2003

Chairman:	Marlene Dance
Vice Chair:	Jean Leslie
Secretary:	Sharon Bettesworth
Treasurer:	Carol Romanda
Rules:	Margaret McKay
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Pat Nicholson
3 rd Team:	Diane Williams
Other Teams Rep:	Joan Barter

2004

Chairman:	Marlene Dance
Vice Chair:	vacant
Secretary:	Sharon Bettesworth
Treasurer:	Carol Romanda
Rules:	Margaret McKay
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Pat Nicholson
3 rd Team:	Diane Williams
Other Teams Rep:	Joan Barter

This is the final year as District 8. Effective October 1, 2004 the BCLGA dissolved and merged with a new BCGA. Old District 8 becomes the new Zone 3.



BCGA ZONE 3

WOMEN'S COMMITTEE:

This area incorporates the old District 8 together with some of the Clubs from the old District 5 to form the new Zone 3.

The first new executive:

2005

Chairman:	Marlene Dance
Vice Chair:	Cheryl Opsal
Secretary:	Karen Wallace
Treasurer:	Carol Romanda
Rules:	Marlene Dance
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Pat Nicholson
2 nd & 3 rd Team Rep:	Donna Morris
BCGA Board Member:	Marlene Dance

2006

Levies \$4.00

Chairman:	Marlene Dance
Vice Chair:	Lynne Powlik
Secretary:	Karen Wallace
Treasurer:	Carol Romanda
Rules:	Lorna Semple
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Pat Nicholson
2 nd & 3 rd Team Rep:	Donna Morris
1 st Team Chair:	Sandra Hargreaves
BCGA Board Member:	Marlene Dance



WOMEN'S COMMITTEE ZONE 3

2007

Chair:	Lynne Powlik
Vice-Chair:	Cherryl Comrie
Secretary:	Trena Cole/Pat White
Treasurer:	Sandy Melle
Rules:	Lorna Semple
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Mary Gargaro
2 nd & 3 rd Team Rep:	Donna Morris
1 st Team Chair (Zone 3 & 4):	Sandra Hargreaves
Business Ladies Chair:	Judy McMartin
BCGA Board Member:	Marlene Dance
Past-Chair:	Marlene Dance

2008

Chair:	Lynne Powlik
Vice-Chair:	Cherryl Comrie
Secretary:	Pat White
Treasurer:	Sandy Melle
Rules:	Lorna Semple
Course Rating/Hdcp:	Darcy Jacobson
Junior Development:	Mary Gargaro
2 nd & 3 rd Team Rep:	Donna Morris
1 st Team Chair (Zone 3 & 4):	Sandra Hargreaves
Business Ladies Chair:	Shirley Olderskog
BCGA Board Member:	Marlene Dance
Past-Chair:	Marlene Dance



WOMEN'S COMMITTEE ZONE 3

2009

Chair:	Lynne Powlik
Vice-Chair:	Sally Sadler
2nd Vice-Chair	Elena Hale
Secretary:	Pat White
Treasurer:	Sandy Melle
Rules:	Lorna Semple
Course Rating Chair	Darcy Jacobson
Handicap Chair	Betty Peters
Junior Development:	Mary Gargaro
2 nd & 3 rd Team Rep:	Donna Morris
1 st Team Chair (Zone 3 & 4):	Sandra Hargreaves
Business Ladies Chair:	Shirley Olderskog
BCGA Board Member:	Marlene Dance
Past-Chair:	Marlene Dance

2010

Chair:	Sally Sadler
Vice-Chair:	Elena Hale
2nd Vice-Chair	Betty Peters
Secretary:	Betty Clark
Treasurer:	Sandy Melle
Rules:	Lorna Semple
Course Rating Chair	Darcy Jacobson
Handicap Chair	Betty Peters
Junior Development:	Mary Gargaro
2 nd & 3 rd Team Rep:	Donna Morris
1 st Team Chair (Zone 3 & 4):	Sandra Hargreaves
Business Ladies Chair:	Pam Kelly
BCGA Board Member:	Lorna Semple
Past-Chair:	Lynne Powlik



2011

Chair	Sally Sadler
Vice-Chair	Elena Hale
2 nd Vice/Handicap-Chair	Betty Peters
Secretary	Betty Clark
Treasurer	Sandy Melle
Rules	Lorna Semple
Course Rating Chair	Darcy Jacobson
Junior Development	Mary Gargaro
2 nd & 3 rd Team Chair	Lynne Finnie
1 st Team Chair (Zone 3&4)	Sandra Hargreaves
Business Ladies Chair	Pam Kelly
BCGA Board Member	Lorna Semple
Past Chair	Lynne Powlik

2012

Chair	Elena Hale
Vice-Chair	Betsy Terpsma
2 nd Vice/Handicap Chair	Betty Peters
Secretary	Betty Clark
Treasurer	Sandy Melle
Rules	Lorna Semple
Course Rating Chair	Darcy Jacobson
Junior Development	Mary Gargaro
2 & 3 Team Chair	Lynne Finnie
1 st Team Chair (Zone 3&4)	Gillian Watson
Business Ladies Chair	Ginny Martin
BCGA Board Member	Lorna Semple
Past Chair	Sally Sadler
Zone 3/4 Coordinator	Sally Sadler



WOMEN'S COMMITTEE ZONE 3

2013

Chair	Elena Hale
Vice-Chair	Betsy Terpsma
Handicap-Chair	Betty Peters
Secretary	Betty Clark
Treasurer	Sandy Melle
Rules	Lorna Semple
Course Rating Chair	Darcy Jacobson
Junior Development	Kristina Gargaro
2 nd & 3 rd Team Chair	Lynne Finnie
1 st Team Chair (Zone 3&4)	Gillian Watson
Business Ladies Chair	Ginny Martin
BCGA Board Member	Lorna Semple
Past Chair	Sally Sadler
Zone 3/4 Coordinator	Sally Sadler

2014

Chair	Betsy Terpsma
Vice-Chair	Laura Weatherhead
Handicap Chair	Betty Peters
Secretary	Betty Clark
Treasurer	Sandy Melle
Rules	Rosalie May
Course Rating Chair	Darcy Jacobson
Junior Development	Kristina Bighill
2 nd & 3 rd Team Chair	Lynne Finnie
1 st Team Chair (Zone 3&4)	Jo Guthrie
Business Ladies Chair	Bibiane Dorval
BCGA Board Member	Lorna Semple
Past Chair	Elena Hale
Zone 3/4 Coordinator	Sally Sadler



2015

Chair	Betsy Terpsma
Vice/Handicap Chair	Laura Weatherhead
Secretary	Betty Clark
Treasurer	Sandy Melle
Rules	Rosalie May
Course Rating Chair	Darcy Jacobson
Junior Development	Kristina Bighill
2 nd & 3 rd Team Chair	Lynne Finnie
1 st Team Chair (Zone 3&4)	Jo Guthrie
Business Ladies Chair	Bibiane Dorval
BC Zone Representative	Lorna Semple
Past Chair	Elena Hale
Zone 3/4 Coordinator	Sally Sadler

2016

Chair	Laura Weatherhead
Vice-Chair	Stacey McIlwaine
Secretary	Betty Clark
Treasurer	Sandy Melle
Rules	Rosalie May
Course Rating/Handicap	Chair Darcy Jacobson
Junior Development	Kristina Bighill
2 nd & 3 rd Team Chair	Lynne Finnie
1 st Team Chair (Zone 3&4)	Virginia Astell
Business Ladies Chair	Susan Haines
BCGA Board Member	Lorna Semple
Past Chair	Betsy Terpsma
Zone 3/4 Coordinator	Elena Hale



WOMEN'S COMMITTEE ZONE 3

2017

Chair	Laura Weatherhead
Vice-Chair	Stacey McIlwaine
Secretary	Betty Clark
Treasurer	Lynda Grant
Rules	Rosalie May
Junior Development	Christine Wong
2 nd & 3 rd Team Chair	Donna Larter
1 st Team Chair (Zone 3&4)	Virginia Astell
Business Ladies Chair	Susan Haines
BCGA Board Member	Lorna Semple
Past Chair	Betsy Terpsma
Zone 3/4 Coordinator	Elena Hale

2018

Chair	Stacey McIlwaine
Vice-Chair	Betty Clark
Secretary	Lorraine Ambrosio
Treasurer	Lynda Grant
Rules	Rosalie May
Junior Development	Christine Wong
2 nd & 3 rd Team Chair	Donna Larter
1 st Team Chair (Zone 3&4)	Darcy Jacobson
Business Ladies Chair	Julie Martin
BCGA Board Member	Lorna Semple
Past Chair	Laura Weatherhead
Zone 3/4 Coordinator	Sybil Rodger



WOMEN'S COMMITTEE ZONE 3

2019

Levies \$5.00

Chair	Betty Clark
Vice-Chair	Kelly Francis
Secretary	Lorraine Ambrosio
Treasurer	Lynda Grant
Rules	Rosalie May
Junior Development	Christine Wong
2 nd & 3 rd Team Chair	Donna Larter
1 st Team Chair (Zone 3&4)	Darcy Jacobson
Business Ladies Chair	Julie Martin
BCGA Board Member	Lorna Semple
Past Chair	Laura Weatherhead
Zone 3/4 Coordinator	Sybil Rodger

2020

Chair	Betty Clark
Vice-Chair	Kelly Francis
Secretary	Deb Williamson
Treasurer	Lynda Grant
Rules	Rosalie May
Junior Development	Christine Wong
2 nd & 3 rd Team Chair	Donna Larter
1 st Team Chair (Zone 3&4)	Darcy Jacobson
Business Ladies Chair	Joanne Dorman
BCGA Board Member	Rosalie May
Past Chair	Laura Weatherhead
Zone 3/4 Coordinator	Sybil Rodger